

University Library

Tamil Nadu Physical Education and Sports University

Annual Report

July 2020 – June 2021



UNIVERSITY LIBRARY

**TAMIL NADU PHYSICAL EDUCATION AND
SPORTS UNIVERSITY**

Melakottaiyur Post, Vandalur, Chennai- 127.



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About Us

TNPESU University Library established during the year 2007 and upto 2017 the Library was functioned in the temporary space provided in the administrative and academic blocks. During the year 2020 the University Library housed in a two storied new Building with total carpet area of 6772 Sq. Ft (629.11sq.mts.) located at the western side in the University campus. This area is divided into following sections: Circulation, Technical Processing, Reading Hall, e-Library, Periodical, Stack and Thesis section. The University Central Library occupies an indispensable Place in the Tamil Nadu Physical Education and Sports University, which enhances Teaching, Research & Development activities. It is a most lively placed department in the campus providing resources in a user friendly environment to enable learning and advancement of knowledge and whereby discovering new insights in all the academic programmes offered in this University.

Mission

The mission of this University Central Library is to facilitate creation of new knowledge through acquisition, organization, and dissemination of knowledge resources and providing for value added services to the University clients.

Vision

“To provide quality published literatures and library services in time”.

To achieve this vision and Mission this University has Organized, Managed and rendered services during the year 2020-2021.

1. Procurement

Procurements of Books, Journals & Budget

1.1. E - Books

Table 1
Procurement of E Books

S. No	Year	No of E-Books	Accession Numbers	Book Purchased From Vendors	Amount Spent
1	March 2021	51	EB208 to EB258	01	Rs. 8,42,913
	Total	51		01	Rs. 8,42,913

In the year 2020-2021 Rs. 8,42,913/- worth of 51 E-Books have been procured for University Library.

1.2 Budget

This University Library has requested the University to sanction a sum amount Rs. 19,43,500.00 as Budget estimate for the year 2020- 2021. But Fund was not sanctioned during the year 2020-2021.

Table 2
Recurring and Non Recurring Expenditure

S. No	Head of Account	Amount
1	Recurring Expenditure	16,62,500.00
2	Non Recurring Expenditure	2,81,000.00
	Total	19,43,500.00

1.3 Thesis Addition

During this academic year COE section submitted 39 Ph.D theses to University Library. The Received Thesis included in University Library Theses database and barcode numbers generated and the same was pasted in the spine, the reports divided into Ph.D thesis and shelved in the theses section. A total of 39 Ph.d Thesis have been added during the year 2020-2021 and the numbers assigned from 3524 – 3562.

Table 3

Thesis addition

S. No	Department	No. of Theses
1	Ph.D PE	28
2	Ph.D YG	05
3	Ph.D E.P	02
4	Ph.D SP.PSCHOLOGY	02
5	Ph.D SP.TECH	01
6	Ph.D SP.COACH	01
	Total	39

Table 4

Thesis Addition Month Wise

S. No	Month	No of Thesis
1	July	10
2	Aug	6
3	Sep	5
4	Oct	6
5	Nov	3
6	Dec	2
7	Jan	2
8	Mar	1
9	Apr	3
10	June	1
	Total	39

2.1 Long due Book Reminder

21 books borrowed by staff & Students listed and University Library remained them to return the books. Based on this initiation all the books have been returned by the Students & Staff Members.

Table 5

Long Due Book Reminder

S.No.	Department	No of Students
1	B.P.ED	3
2	M.P.ED	-
3	PHD PE	-
4	B.SC. EX. PHY	5
5	M.SC. EX. PHY.	2
6	B.SC. SP. CO.	3
7	M.SC. SP. PSY.	2
8	M.PHIL SP. PSY.	-
9	MBA SP. MGMT	3
10	M.SC YOGA.T	1
11	M.SC BIOMECH	2
12	PH.D SP PSY	-
13	GUEST LECTURER'S	-
14	FACULTIES	-
15	B.SC BM	-
16	M.TECH	-
17	M.PHIL PE	-
	Total	21

2.2 Newspaper Received

During the working days this University Library receives daily newspapers from a vendor. The supplied dailies entered in a separate register on day to day basis. After completion of a particular month the supplier will submit a bill for payment. During this academic year bills was not submitted from vendor.

Table 6

Newspaper Received from July 2020- June 2021

S. No.	Month	Per day No of Newspapers	Amount
1	July	Covid 19 News Paper Not Received	
2	August	“	
3	September	“	
4	October	“	
5	November	“	
6	December	“	
7	January	04	836
8	February	04	657
9	March	04	661
10	April	04	-
11	May	04	-
12	June	03	-
	Total	23	

3 Delivery of services

3.1 Membership

266 members enrolled out of which 261 students & 5 Guest Lecturers have been enrolled in University Library during the Year 2020-2021. Due to COVID'19 ID cards for 132 students only issued during the year 2020-2021 academic year. For remaining 131 students the card will be issued later on.

Table 7
Total Number of Students/ Guest Lecturer's
enrolled as Members during the Year 2020-2021

S.No.	Month	No. of Students	Guest Lecturers	Total
1	July			
2	August			
3	September			
4	October			
5	November			
6	December		2	
7	January	1	1	
8	February	89		
9	March	146		
10	April	25	2	
11	May			
12	June			
	Total	261	5	266

Table 8
Course wise Students Enrolled as Members
during the Year
2020-2021

S. No.	Department Name	Total Number of Students
1	B.P.ED	83
2	M.P.ED	35
3	M.PHIL PE	11
4	Ph.D PE	2
5	M.SC. EX. PHY.	1
6	B.SC BIOMECH	10
7	M.SC BIOMECH	12
8	M.PHIL .BIOMECH	01
9	B.SC. SP. CO.	48
10	M.SC. SP. CO.	1
11	Ph.D SP. CO.	1
12	M.TECH	03
13	M.SC. SP. PSY.	05
14	M.Sc.G.PSY	01
15	M.SC.PSY. & SOCIO	01
16	BBA	09
17	MBA SP. MGMT	18
18	B.Sc. Yoga	03
19	M.SC YOGA	11
20	M.SC YOGA THERAPY	03
21	M.PHIL YOGA	02
	TOTAL	261

Duplicate Membership Card Issued to Students

Few students have lost their membership ID Cards which was fine members sought to the knowledge of this University Library. 3 students have requested duplicate ID cards and they have paid the fine a sum amount Rs.1240/- ($8 \times 50 = 400 + 14 \times 60 = 840$) has been collected as fine and they have paid the said amount in University. Account at Indian Bank through challan.

For final year students the membership ID cards should be surrender to University Library. Few students and Staffs have lost their ID cards. As per the University Library rules they have to pay Rs.50 as fine towards the lost of membership ID card. 2 students have lost their card and paid a sum amount Rs.120 ($2 \times 60 = 120$) in the University Account through Indian Bank challan. The challan proof copy has submitted to the Finance section.

Table 9

Duplicate Membership Card Issued to Students

S. No.	Month	Duplicate ID cards issued	Fine Amount	Lost Membership card	Fine Amount
1	July				
2	August				
3	September				
4	October				
5	November			03	180
6	December	01	60	07	360+50
7	January	-	-	-	-
8	February	01	60	04	240+50
9	March	01	60	02	100+60
10	April	01	50	04	200
11	May				
12	June				
	TOTAL	04	230	20	1240
Total Amount				1240	

3.2 Books Issued & Returned to Students & Staff

In Circulation section books circulated to all members and works such as Issue and Return are carried out. In 2020-2021 Academic year a total of 210 books have been issued to Students, M.Phil/Ph.D Scholars and Staff. In turn 288 books have been returned by the students and staffs to University Library.

Table 10

Books Issued & Returned

S. No.	Month	Issue	Return
1	July	03	-
2	August	-	-
3	September	02	04
4	October	05	27
5	November	10	06
6	December	30	35
7	January	18	17
8	February	39	132
9	March	64	51
10	April	12	09
11	May	06	06
12	June	21	01
	Total	210	288

3.3 Reprographic Services

Reprographic service is provided in University Library. A total of 8,148 copies generated and issued to students and staffs. A sum amount Rs.4926/- collected from members and Non-members. The sum amount collected as reprographic charges has been deposited in University account and every month statement, Bank Challan submitted to the concerned officer. So for 10 such statements submitted. 3,806 copies have been reproduced for official purpose. A total of 8,148 copies generated and issued to students and staffs.

Table 11

**Reprographic Services Provided to Members &
Non Members
July 2020 – June 2021**

S. No.	Month	No. of Copies students and staffs	Official	Total	Amount collected
1	July	80	319	399	80
2	August	373	305	678	373
3	September	207	341	548	341
4	October	201	280	481	280
5	November	588	384	972	744
6	December	154	100	254	171
7	January	169	213	382	191
8	February	1095	954	2049	1222
9	March	1351	371	1722	1391
10	April	124	423	547	133
11	May	-	44	44	-
12	June	-	72	72	-
	Total	4342	3806	8148	4926

3.4 Books & Theses Referred

A. Books Referred by Students

Students Visiting University Library referred Books for their Study, Research purpose. A total of 123 Books have been referred during this academic year.

Table 12

Books Referred by Students

S. No.	Month	No. of Books Referred
1	July	-
2	August	01
3	September	07
4	October	02
5	November	04
6	December	09
7	January	01
8	February	74
9	March	25
10	April	Covid 19
11	May	"
12	June	-
	Total	123

B. Theses Referred by students

A total of 37 times Theses referred by M.Phil/Ph.D Scholars and PG Students in the theses section.

Table 13

Theses Referred by students

S. No.	Month	No. of Theses Referred
1	July	01
2	August	08
3	September	07
4	October	02
5	November	04
6	December	-
7	January	-
8	February	-
9	March	15
10	April	L.D
11	May	"
12	June	"
	Total	37

3.5 Visitors List Member & Non Member

The University Library everyday walk-in is calculated. The visitors list is generated using Gate Entry Management System (GEMS) and Gate Entry Register. A total of 2797 no. of Visitors entered into the University Library during the academic year 2020-2021 and utilized resources and services of Library.

Table 14

Month -wise Visitors Member & Non Member

S. No	Month	No of Member	No of Non-Member	Total
1	July	06	2	8
2	August	04	10	14
3	September	10	26	36
4	October	16	48	64
5	November	14	122	136
6	December	56	214	270
7	January	91	62	153
8	February	301	377	678
9	March	502	782	1284
10	April	35	12	47
11	May	99	-	99
12	June	8	-	8
	Total	1142	1655	2797

3.6 No-Dues Faculties & Students

A Total of 236 members have been issued no due certificate by this University Library during the year 2020-2021. Due to COVID-19 Lockdown the academic session was end during the month of May 2021 hence no dues for the pass out was not entertained. This process will be completed only after the reopening of the academic sessions.

Table 15

No-Dues Faculties and Students

S. No.	Month	No due for Students	No due for Staff
1	July	-	-
2	August	03	-
3	September	04	-
4	October	32	-
5	November	44	-
6	December	58	-
7	January	14	-
8	February	37	-
9	March	33	-
10	April	10	-
11	May	-	-
12	June	01	-
	Total	236	-

4. Assistance to University Departments

4.1 Newspaper Clippings

Daily Newspaper clippings pertaining to academic institute will be photocopied and sent to the University Authorities. A total of 282 such clippings have been sent to the authorities.

Table 16
Newspaper Clippings Submitted to Authorities

S. No.	Month	No. of Clippings
1	July	22
2	August	22
3	September	36
4	October	38
5	November	26
6	December	18
7	January	42
8	February	33
9	March	09
10	April	10
11	May	19
12	June	07
	Total	282

4.2 Staff Recruitment

One Library Attender October – 2020

4.3 Vice-Chancellor's Section

Table 17

Month count of UGC Circular Sent

UGC CIRCULARS / NOTICES 2020 - 2021			
S. No:	Month	year	Circular Count
1	July	2020	19
2	August	2020	10
3	September	2020	16
4	October	2020	16
5	November	2020	09
6	December	2020	16
7	January	2020	16
8	February	2021	08
9	March	2021	19
10	April	2021	08
11	May	2021	10
12	June	2021	18
Total			181

5. ICT SERVICES

5.1 E-resources Access

436 members accessed E-Resources and utilized the resources for their work.

Table 18

Month wise E-resources Access

S. No.	Month	No. of Login
1	July	
2	August	
3	September	
4	October	
5	November	115
6	December	95
7	January	106
8	February	120
9	March	
10	April	
11	May	
12	June	
	Total	436

5.2 Library Web Page Access

18,107 members and Non-Members visited University Library webpage and availed the online services.

Table 19
Library Web Page Access

S. No	Month	No. of Views
1	July	762
2	August	2477
3	September	2254
4	October	1201
5	November	900
6	December	2392
7	January	1053
8	February	1868
9	March	1927
10	April	1598
11	May	1118
12	June	557
	Total	18107

5.3 E-library Usage:

559 members used e- Library during this academic year.

Table 20
Month wise E-library Usage

S. No.	Month	No of Usage
1	July	1
2	August	-
3	September	7
4	October	3
5	November	19
6	December	90
7	January	57
8	February	155
9	March	226
10	April	1
11	May	-
12	June	-
	Total	559

6.E-Resources Developed, Organized & Managed

6.1 E-Resources Procured

Table 21

E-Resource Procured

S. No	Suppliers name	E-books	E-Journals	Databas e	PO Date	Amount Rs.
1	Balani Infotech, Noida	-	24 Renewel -13 New Sub=11/24		03.09.2020	21,05,762
2	Allied Publication Sub.Agencies	51			03.05.2021	8,44,015

6.2 ETD Upload in Shodhganga

Uploading of Ph.D thesis in Shodhganga work was completed. A total of 33 Ph.D theses has been uploaded in shodhganga e-thesis repository. In which 17 Physical Education, Advanced T.C 01, Exercise Phy & Biomech 02, Sp.Manage SP.Psycho 04, Yoga 05 Ph.D theses uploaded.

Table 22

Department wise Shodhganga E-Thesis Uploaded

S. No	Department	Number of E-Thesis Uploaded
1	Physical Education	17
2	Advanced Training and Technology	01
3	Exercise Physiology and Biomechanics	02
4	Sports Management and Sports Psychology & Sociology	04
5	Yoga	05
6	Affiliated College	04
	Total	33

ETD Upload in U.L. Website

Table 23

Department wise Shodhganga E-Thesis Uploaded

S. No	Department	Number of E-Thesis Uploaded
1	Physical Education	175
2	Advanced Training and Technology	9
3	Exercise Physiology and Biomechanics	6
4	Sports Management and Sports Psychology & Sociology	7
5	Yoga	23
	Total	220

7. Others

7.1 Lost Book replacement

The Member who has lost the book comes forward to replace new book and this University Library helped them for the purchase of new Book from amazon.com. This process helped them to return the new Book as replacement copy. The following members have lost the book and the same was replaced during this Academic year.

Table 24

Lost Book Replacement

S. No	Acc No.	BOID	Name	Date of Replacement
1	1051	P19PE001	Banuchandra.S	20.01.19
2	2942	P19PE001	Banuchandra.S	08.02.21
3	1032	F11HC003	Valli	
4	397	F11HC003	Valli	
5	83	F11HC001	Dr.Muruguvalavan	11.01.21

7.2 Communication Send

A total of 89 letters have been sent at various occasions to this University requesting the authorities to help them to upgrade the Library.

Table 25
Communication Send to the Registrar & other Sections

S. No.	Month	No. of Letters
1	July	03
2	August	02
3	September	05
4	October	08
5	November	16
6	December	07
7	January	18
8	February	09
9	March	11
11	April	08
12	May	01
13	June	01
	Total	89

7.3 Maintenance of University Library (in terms of Cleaning)

Under Mr. Elango & Mr.Karthick Office Assistant Supervision the Library was fully cleaned:
Floor was daily cleaned by sweepers. Weekly once Mopping was done in Library.
Monthly once Tables, Chairs and Computer were cleaned in Library.

Dusting in all sections was done on following dates
25.06.2021and 28.06.21.

7.4 Revenue Generated

This University Library generated revenue for this University by collecting service charges and fine amount. A sum amount Rs.21,703/- has been collected from Members and Non Members towards Reprographic service and Smart ID Card and Duplicate membership ID card fine. This is the Revenue generated by this University Library and the same was deposited into the University Receipt Account from July 2020 to June 2021.

Table 26

S.No	Type of Revenue	Amount
1	Reprographic Services	4,793.00
2	Smart ID Card	15,480.00
3	Duplicate Membership ID Card	1,440.00
Total		21,703.00

7.5 Bill Passed

This University has issued Purchase Order to Various Products namely Air-conditioning, Newspaper, Id Card Machine Service Charge etc. the invoice pertaining, to the above mentioned items have been passed for payment during this period. In Total 04 bills were passed for payment.

Table 27

Bills Passed

S. No	Item Description	No of Bills
1	Newspaper	03
2	Service Charge	01
	Total	04

7.6 TANII Meeting

This University has received a sum amount Rs. 2.51 crores towards the establishment of E-Library in University Library from State planning Commission Government of Tamilnadu through TANII scheme. During the Year 2020-2021 the first year fund has been spent for the establishment of E- Library. A sum amount Rs.71.25 lakh has been spent and a balance amount Rs.21,03,479 is available in E-Library Fund. The funding agency request this University to submit the status reports at various intervals. This University Library prepared and submitted the status reports to the registrar in the below mentioned dates. Also physical presentation about the status of E-Library was given to the State Planning Commission by this University Library.

Table 28
TANII Meeting Details

S. No.	Date	Purpose
1	29/12/2020	Vice-Chairman Visit Tanii Review
2	17/09/2020	Tanii Review meeting

7.7 Saturday Library opens

The Proposal has been submitted to Vice-Chancellor's to open University Library on Saturday. This University Authority Approved to Open the University Library on Saturday to promote reading habit in the campus. From 1st February Library is opening on all Saturdays and the timing was 10 A M to 4.30 PM.

Table 29
Saturday Students Attended Library

Date	No. of User
29/08/2020	1
19/09/2020	1
31/10/2020	1
19/12/2020	2
20/02/2021	8
27/02/2021	1
06/03/2021	16
20/03/2021	8
27/03/2021	3
Total	41

7.8 RUSA Scheme

This University has requested to submit a proposal to seeking fund from RUSA Scheme. Based on the University circular dated 19.08.2019 the University Library has submitted a proposal seeking Rs. 16 lakhs for Implementation of RFID Technology for University Library. This University sanctioned Rs. 10 lakhs for Implementation RFID. RFID Tag, Counter Station, EAS Security Gate 3 Panels, Stock Management Reader installation on 28/10/2020. The Detailed Specification for Implementation RFID has prepare and submitted to this University. The implementation process is under going on.

8. Implementation

8.1 Smart ID Card

The Proposal has been submitted to this University to provide Smart ID Card to all fresher and 20-22 Batch students. The University Authority have agreed to implemented the smart card system The University Library have collected primary data and Photograph to student and scholars. A minimum cost of Rs. 60/- has been paid by this University Challan. A sum amount of 15,660 has been collected from student. A total of 261 Smart ID card generated and Disposed.

Table 30

S. No.	Department Name	Total Number of Students
1	B.P.ED	83
2	M.P.ED	35
3	M.PHIL PE	11
4	Ph.D PE	2
5	M.SC. EX. PHY.	1
6	B.SC BIOMECH	10
7	M.SC BIOMECH	12
8	M.PHIL .BIOMECH	01
9	B.SC. SP. CO.	48
10	M.SC. SP. CO.	1
11	Ph.D SP. CO.	1
12	M.TECH	03
13	M.SC. SP. PSY.	05
14	M.Sc.G.PSY	01
15	M.SC.PSY. & SOCIO	01
16	BBA	09
17	MBA SP. MGMT	18
18	B.Sc. Yoga	03
19	M.SC YOGA	11
20	M.SC YOGA THERAPY	03
21	M.PHIL YOGA	02
	Total	261

8.2 e- Content upload in YouTube

Faculty recommended e-content uploaded in you tube channel during the academic year 2020-2021. A total of 56 such e-contents have been uploaded in you tube.

Table 31

Sl. No	Month	No
1	February	12
2	March	44
	Total	56

8.3 Plagiarism Checking Report:

Plagiarism checking work was submitted to this University from October 2020 onwards. During the academic year 51 times plagiarism report

generated and the report issued to the scholars of TNPESU.

Table 32

S. No	Month	Total
1	July	-
2	August	-
3	September	-
4	October	05
5	November	05
6	December	03
7	January	09
8	February	13
9	March	09
10	April	06
11	May	01
12	June	-
		51

9 Replay for AG Audit:

9.1 Pending books recovery double payment: Recovered

As per the AG audit para the following staff members have paid the double amount for the books they have lost. The amount has been paid by the staff in the university account. Audit para dropped.

Table 33
Teaching and Non Teaching Staff Books as per the Annexure Pending List

S.No	Name of the Staff	Book No	Amount Rs.	Double Amount Rs.	Remarks
1	Dr.Shahin Ahmed A.P	i) 1113	295	590.00	One Book Pending
2	Dr.P.Kumaravelu A.P	i)672	55	110.00	One Book Pending
3	Dr.I.Lilly Pushpam	i)227 ii)321 iii)612	595 950 200	1190.00 1900.00 400.00	Three Book Pending
4	V.Narasimman O.A	i)748	30	60.00	One Book Pending
			Total	4250.00	
